

APPLY IN PERSON:

Employment Information Center (M-W-F ONLY)
Civic Center Plaza - 1200 3rd Avenue, Suite 101-A,
San Diego, CA 92101

INTERNET: www.sandiego.gov/empopp

**APPLY BY MAIL TO:**

JOBS - City of San Diego Personnel Department
1200 3rd Avenue, Suite 300, San Diego, CA 92101-4107
24 Hour JOBLINE: (619) 682-1011

**CITY OF SAN DIEGO
EMPLOYMENT OPPORTUNITY**

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#T2344 BAY AND OCEAN LIFEGUARD (Lifeguard I)

***HOURLY SALARY: \$15.61 to \$18.75**

APPLICATION FILING PERIOD: FIRST DATE: June 17, 2005

LAST DATE: January 14, 2006

REQUIREMENTS: To qualify, all applicants must meet the requirements listed below by June 9, 2006, unless otherwise indicated.

1. Be a U.S. citizen or have the legal right to work in the United States, at the time of application.
2. Be at least 18 years old.
3. Have a valid American Red Cross Emergency Response certificate or equivalent.
NOTE: Miramar College offers the American Red Cross Emergency Response training. To receive a Training Program Brochure or for more information, please contact us at www.sandiego.gov/Lifeguards or call the San Diego Lifeguard Service at (619) 692-4848, or Miramar College at (858) 536-7844.
4. Have a valid CPR for the Professional Rescuer certificate or equivalent. (This course is typically included in the Emergency Response Class.)
5. Have a valid California Class C Driver's License.
6. Have a valid certificate of completion for the Miramar College Introduction to Open Water Lifeguarding course (San Diego Regional Lifeguard Academy) dated within the last two years by June 9, 2006. **NOTE:** The Introduction to Open Water Lifeguarding course will be valid for two calendar years from the date of completion. The course will be valid for two additional calendar years if proof of employment for a total of 320 hours (one season) as a beach lifeguard during the original period of validity of the certificate of completion is submitted.

IMPORTANT: Prompt completion of these requirements is encouraged. Failure to meet all the requirements and be in possession of a valid certificate of completion for the Miramar College Introduction To Open Water Lifeguarding (San Diego Regional Lifeguard Academy) by June 9, 2006, may result in the termination of the contingent employment. Under no circumstances will employees be permitted to work as a Bay and Ocean Lifeguard until all requirements are verified and on file.

SAN DIEGO REGIONAL LIFEGUARD ACADEMY:

1. Candidates selected for contingent employment who do **NOT** have the required San Diego Regional Lifeguard Academy certificate of completion dated within the last two years by June 9, 2006, will be required to attend and complete, **WITH PAY**, one of two San Diego Regional Lifeguard Academies to be scheduled in the Spring of 2006.
2. Candidates selected for contingent employment who have a San Diego Regional Lifeguard Academy certificate of completion dated within the last two years by June 9, 2006, will be required to attend and complete, **WITH PAY**, a Lifeguard Refresher Training Course to be scheduled in late Spring 2006.

HOW TO APPLY: TO APPLY FOR THIS JOB YOU MUST ATTEND ONE OF THE PERFORMANCE TEST DATES LISTED BELOW. When you appear for the Performance Test you will be provided with and must complete a DATA ENTRY FORM and a SPECIAL APPLICATION.

PERFORMANCE TEST DATES:

Thursday, September 15, 2005
Friday, September 16, 2005
Saturday, September 17, 2005
Friday, September 30, 2005
Saturday, October 1, 2005
Friday, January 6, 2006
Saturday, January 7, 2006
Thursday, January 12, 2006
Friday, January 13, 2006
Saturday, January 14, 2006

LOCATION:

1000 West Mission Bay Drive
at Ventura Cove on Mission Bay
San Diego

TIME:

9:00 A.M.

NOTES:

1. Candidates that fail a performance test may be allowed to re-take the performance test **once** on the same day they apply, or at any of the subsequent performance test dates.
2. Candidates who are between 17 and 18 years old at the time of application must submit a waiver signed by their parents or guardians, in order to take the performance test.
3. **You must meet the age requirement by June 9, 2006, or your application will be rejected.**

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THE SCREENING PROCESS consists of a **PERFORMANCE TEST** which includes a 500 meter swim that must be completed in **10 MINUTES OR LESS**..... **QUALIFYING ONLY.**

CANDIDATES THAT PASS THE PERFORMANCE TEST, CIRCUMSTANCES PERMITTING, will be invited to participate in an **ORAL INTERVIEW** that will be given at Marina Village Conference Center, 1875 Quivira Way Room #C-4 and/or Mission Beach Main Lifeguard Tower, 3141 Ocean Front Walk on the same date as the performance test.

MEDICAL EXAMINATION: Candidates selected for hire must pass a comprehensive medical examination and drug screening **prior** to appointment. Hearing will also be tested for acceptable levels. Vision requirements vary depending upon the corrective measures employed. (See below.)

VISION REQUIREMENTS: Uncorrected vision must not be worse than 20/40 in both eyes together with acceptable color vision. Vision between 20/20 and 20/40 in both eyes together must be corrected to 20/20 both eyes together with glasses or contact lenses. Monocular vision is not acceptable.

If you have undergone any type of refractive vision surgery (or "touch-up" surgery) such as Laser Assisted In Situ Keratomileusis (LASIK), radial keratotomy (RK), or photo refractive keratectomy (PRK) a year or longer prior to being medically considered for a Lifeguard I position, you must be substantially free of vision problems such as: impaired vision at night or under dim lighting conditions; sensitivity to glare; starbursts experienced around light sources such as street lights or headlights; hazing or blurring of vision; eye irritation and pain; progressive regression of visual acuity; and daily changes in visual acuity. Your vision must be 20/20 both eyes together. If it is not, it may be no worse than 20/40 both eyes together and must be corrected to 20/20 both eyes together with glasses or contact lenses. You will be asked to submit the results of a recent eye examination from your private ophthalmologist documenting the status of your vision. We will request this information from you following the medical examination given by the City.

If you have undergone any type of refractive vision surgery (or "touch-up" surgery) within less than a year of being medically considered for a Lifeguard I position, you may be hired on a conditional basis if you successfully complete a City-provided vision examination prior to hire and at periodic intervals thereafter until one year has elapsed from the date of the last vision surgery or "touch-up" surgery. You must be substantially free of the vision problems outlined in the paragraph above. Your vision must be 20/20 both eyes together. If it is not, it may be no worse than 20/40 both eyes together and must be corrected with glasses or contact lenses to 20/20 both eyes together.

NOTE: The contents of this announcement are for the general information of candidates. They do not constitute an expressed or implied contract. Final determination of a candidate's medical suitability for employment is determined at the time of the medical examination.

DUTIES: Lifeguard swimmers at public beaches perform; rescues; administer first aid; warn swimmers of dangerous water conditions; enforce aquatic beach regulations and ordinances; clean and maintain lifeguard equipment; operate rescue boats; drive emergency vehicles such as pickup trucks and 2 and 4-wheel drive vehicles; give information to the public; and maintain records and write reports. Jobs will be available primarily on a full-time basis during the summer. Some positions may continue on a part-time basis during the spring and fall. Lifeguards may be required to work holidays and weekends, and are subject to 24-hour emergency call-back with pay.

ELIGIBLE LIST: Candidates who are successful in the screening process described above will be placed on a **one category** eligible list which will be used to fill position vacancies during the next **six months**. For each vacancy, only those candidates with the most appropriate qualifications will be considered by the hiring department.

PRE-EMPLOYMENT REQUIREMENTS: Any employment offer is **conditional** pending the results of all pre-employment screening processes required for the job, which may include but are not limited to the following: confirmation of citizenship/legal right to work in the United States; completion of a pre-employment medical review/exam (which may include drug/alcohol testing); reference checks; and a fingerprint check. The fingerprints will be submitted to the California Department of Justice for a conviction record report. All of these processes must be successfully completed before employment begins. **Note:** Misrepresentation, falsification, or omission of pertinent facts in any step of the screening/selection process may be cause for disqualification or termination of employment.

KIM/August 16, 2002/Lifeguard I (*Recruiting Title: Bay and Ocean Lifeguard*)/*Rev. 10 (08-05-05)/Class 1591

THE CITY OF SAN DIEGO PERSONNEL DEPARTMENT • "WORKING HARD TO KEEP SAN DIEGO WORKING"

The City of San Diego has an active Equal Opportunity Program and vigorously supports workplace diversity. Applicants with disabilities who require testing accommodations may call (619) 236-6358. To obtain this information in alternative formats, persons with disabilities may call (619) 236-6467 or for TT (619) 236-6776.

APPLICANT INFORMATION

APPLICATION INFORMATION

Application materials must be received at the Employment Information Center NO LATER THAN 5:00 P.M. ON THE FINAL FILING DATE. Postmarks as proof of meeting the final filing date are not accepted. If you are returning your application via the U.S. Postal Service, you should use "Certified Mail-Return Receipt Requested" to provide verification of timely delivery. Do not send applications via interoffice mail.

1. Starting salaries will be determined by the hiring department.
2. The hiring department with a vacancy will contact and interview eligible candidates as needed. All candidates may not be contacted. The final selection and offer of employment is made by the hiring department, not the Personnel Department.
3. Unless otherwise stated, relevant experience may be substituted for education.
4. Eligible lists may be used on a periodic basis. As such, lists may not be used for several months. Eligible lists may be extended by the Civil Service Commission.
5. Examination requirements and processes may be revised.
6. Experience, education, and all other information provided by an applicant orally or in writing are subject to verification.

FALSIFICATION: Any misrepresentations or false statements during or after the employment process may be cause for disqualification or dismissal from employment.

GENERAL REQUIREMENTS

Requirements must be met at time of application unless otherwise stated.

The minimum age for most full-time employment is 18, unless you are 17 and a high school graduate. You must have the legal right to work in the U.S. or have U.S. citizenship. Persons hired must present acceptable proof of identity and the legal right to work in the United States and the authenticity of the documents must be verified before starting work. After hire, you will be required to sign a loyalty oath and may be required to live in San Diego County.

A CITY MEDICAL EXAMINATION including drug screening and documentation of medical history, may be conducted following a conditional offer of employment or promotion. Medical condition must enable the applicant to perform the essential duties of the position.

The City of San Diego is committed to a drug and alcohol free workplace.

THE CITY OF SAN DIEGO SUPPORTS WORKPLACE DIVERSITY and does not discriminate on the basis of race, sex, age, ancestry, national origin, political/religious affiliation, sexual orientation, AIDS or HIV status, cancer, or non-job related physical/mental disability. The City is committed to making its jobs, programs, and services accessible to all persons and complies with all ADA non-discrimination requirements in its employment practices.

A CONVICTION RECORD FORM must be submitted before hire. On it you must list all criminal convictions you have had. A criminal record is not necessarily a basis for disqualification from City employment. Each applicant's conviction record will be evaluated on a case by case basis considering the type and seriousness of the crime, how much time has elapsed, and the nature of the job.

EMPLOYEE BENEFITS

City Employees may be eligible to participate in a benefit program including holidays, vacations, savings and retirement plans, health programs, and other benefits.

Benefits may change due to employer-employee contract negotiations.

REQUIREMENTS FOR PROMOTIONAL EXAMINATIONS

1. Current City employment, or currently on a Re-employment List or Leave of Absence.
2. Six months of continuous City employment in the Classified Service immediately prior to the application closing date or, if no closing date is specified, by date of application filing (exceptions: Persons recently hired from Re-employment Lists, and employees in the Unclassified Service if the employee has six months in the Classified Service with no break in service, prior to becoming an Unclassified employee).
3. Most recent performance evaluation in your current City classification must be other than "Unsatisfactory".

The provisions of this bulletin do not constitute an expressed or implied contract.

DIVERSITY BRINGS US ALL TOGETHER